



Welcome to Midsummer Conference!



EXPERIENCE

ADVENTURE



JOURNEYS!



GROWTH



Preparing for the ASE Symposium, Thursday, August 15th - ONLINE

Stacey Johnson, ASE Teacher Monitor

Showcase your accomplishments! Share your enthusiasm!



www.saturdayacademy.org/current-interns

Today's Agenda:

Symposium Registration Process and Title Choice

2. Oral Presentation Specs

3. What makes a good presentation?

4. Thank you Letters

5. Summary Report - the LAST step!



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What Happens At The Symposium?

Virtual Zoom Presentation

- Introduction
- Keynote Speaker
- Recognition Ceremony
- **Oral Presentations**

Group A Presents

Break

Group B Presents



Showcase your accomplishments! Share your enthusiasm!

1. Symposium Registration & Title

- Link will be sent for an online submission
- www.saturdayacademy.org/current-interns
- What should your title be?

Online Registrations due Monday August 5th!

1. Symposium Registration & Title

1. "We've Got Your Rack: Discovering Engineering at Yakima Products Inc."
2. "An Analysis of the Conductivity of Encap Polymer Adhesives Through Impedance Spectroscopy"
3. "Oops I Did It Again!"
4. "Recovery and Digitization of Historic Tide Data"
5. "Birds"

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2. Oral Presentation Specs

- Virtual Zoom Session
- Guests/Mentors can attend
- Talk should be 10 -12 min
- Q and A 3-5 min
- Joint Talks doubles the time
 - 20-24min w/6-10min Q/A
- Each Session has ~8 presenters
- “Share” slideshow with TM/presider
- Interns as audience members, please participate by asking questions



Showcase your accomplishments! Share your enthusiasm!

2. Symposium Presentation



prepare * practice * prepare * practice

prepare * practice * prepare * practice

prepare * practice * prepare * practice

prepare * practice * prepare * practice

prepare * practice * prepare * practice

2. What to expect when presenting



Apprenticeships in Science
& Engineering Symposium

prepare * practice * prepare * practice

2. Online Presentation

- Speak clearly and with a proper volume
- Look at the camera often, not your slides
- Mind your surroundings (light, sound, background)
- Practice speaking while advancing your slides
- Incorporate the Saturday Academy Logo and any other company logos (ask your mentor for proper representation of your internship site logo)
- Share your presentation to TM/presider

Online Registrations due Monday August 5th!

SYMPOSIUM PREPARATION CHECKLIST

www.saturdayacademy.org/current-interns

3-4 WEEKS BEFORE

- ☐ Finalize your symposium title with your mentor and submit to ASE via the form
- ☐ Avoid presentation titles that are long and complicated
- ☐ Decide if you'd like to save your presentation to the ASE / UP Repository
- ☐ Start outlining your presentation

2 WEEKS BEFORE

- ☐ Share your outline presentation with your mentor and let them critique it
- ☐ Work on your presentation!
- ☐ Make sure that your presentation includes your name, the name of your mentor, the mentor organization and logos for both your mentor organization and Saturday Academy

1 WEEK BEFORE

- ☐ Ask your mentor to look over your presentation before it is finalized
- ☐ Conduct virtual dress rehearsals with your mentor, family, and friends
- ☐ Verify that your presentation takes no more than 12 minutes (or 24 minutes if co-presenting with another intern) **but at least 10 min!**
- ☐ Review and organize your visual aids: Are the slides for your presentation ready? Are your notes prepared?
- ☐ **Please send your presentation room presider or teacher monitor as a back-up.**


3. “What I did this summer”

The “What I Did This Summer” Presentation

- Introduction
- Methods or Procedures
- Future of The Field
- Acknowledgments

prepare * practice * prepare * practice

3 Step Presentation



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BIG_{idea!}

prepare * practice * prepare * practice

3 Step Presentation

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prepare * practice * prepare * practice

3 Step Presentation

SUMM3ARIZE

prepare * practice * prepare * practice

3. Symposium Dress Attire



Support for Symposium Success

- ASE Symposium Handbook
- Teacher Monitor
- Mentors
- This talk



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QUESTIONS?



4. Expressing Gratitude

REQUIRED
before interns
will get their final
payment



Thank you letters (more info to come)

4. Expressing Gratitude

- ✓ Personalized & Specific (don't repeat)
“Your patience and sense of humor made the long hours seem short”
- ✓ Sincere & Heartfelt
“Seeing you and other scientists enthusiastic about science has inspired my own interest.”
- ✓ Gratitude & Appreciation
“I appreciate you giving me this amazing...”

Thank you letters (more info to come)

5. Summary Report

In your words...

- Your work and contributions over the summer.
- User friendly “form fill in” format
- A lot of overlap with symposium talk information

Summary Reports due August 23rd!

University of Portland: Repository Opportunity (optional)

- permanent, long-term location
- create permanent links that will endure any changes to the Saturday Academy website
- easily cited as part of your professional portfolio in the future
- located on a University of Portland Library webpage



Repository Request form Due August 30th

University of Portland: Repository Opportunity (optional)

- A photo of yourself ->shoulders up
- presentation title
- mentor's permission, name & organization
- presentation abstract
- signature certifying you give ASE & University of Portland permission to store your presentation
- partner presentation? BOTH must complete



Repository Request form Due August 30th

Next Steps

- ✓ Discuss symposium presentation title and content with your mentor and register title by Monday Aug 5th
- ✓ Prepare and Practice your 10-12 min presentation
- ✓ Share your Symposium presentation with your TM
- ✓ Submit your UP Repository form by **August 30th**
- ✓ Submit Summary by **August 23rd**
- ✓ **Thank you letters to mentors - instructions coming from ASE Staff**

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Questions???

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